

# Minutes Neighborhood Advisory Commission December 7, 2022



Minutes of the Neighborhood Advisory Commission (NAC) held on Wednesday, Dec. 7, 2022, hybrid meeting with in-person attendance option and a virtual component using Microsoft Teams platform

**(MEMBERS) Present:** Hannah Moulton Belec, Annette Fields, Jana Lynn Granillo, Gabe Hagen, Barb Harris, Nancy Puffer, Daniel Schugurensky, Joel Stern, Nicholas Weller

**(MEMBERS) Absent:** Brandon Abrahams, Maureen Eastty, Diane Harden and Mark Rude

**City Staff:** Elizabeth Thomas, Neighborhood Services Specialist; Shauna Warner, Neighborhood Services Manager

**Guests:** None present.

## Agenda Item 1 – Call to Order

The meeting was called to order at 5:30 p.m. by Chair Moulton Belec

## Agenda Item 2 – Attendance Roll Call

**Present:** Hannah Moulton Belec, Jana Lynn Granillo, Gabe Hagen, Barb Harris, Nancy Puffer, Daniel Schugurensky, Joel Stern, Nicholas Weller

**Absent:** Brandon Abrahams, Maureen Eastty, Annette Fields (entered virtually shortly thereafter), Diane Harden and Mark Rude

## Agenda Item 3 – Public Comment

None.

## Agenda Item 4 – Review and approval of meeting minutes: November 2, 2022 NAC Meeting

**Motion:** Vice Chair Stern made a motion to approve the November 2 minutes as presented.

**Second:** Commissioner Granillo

**Result:** Minutes were approved by a unanimous vote of 9-0

## Agenda Item 5 – NAC members final opportunity for any additional edits to all Neighbor of the Year award categories nomination forms and NAC member role in promotion and solicitation of nominations

Members provided no additional edits to any of the six different category nomination forms. Staff reiterated that the website language will include a reminder for nominators to select one category that they believe is the best fit rather than nominating the same nominee for multiple categories.

Chair Moulton Belec addressed the portion of the meeting packet memo encouraging active NAC member participation throughout the nominations process as well as the Neighborhood Celebration Event. New this year is the specific request from Chair Moulton Belec and Vice Chair Stern that each NAC member compile and submit a quality nomination themselves or identify and solicit someone to submit a quality

nomination – ideally for any of the six neighbor of the year award categories or for Arts and Culture, Historic Preservation or Sustainability and Resilience. This has been a common practice for some of the other categories.

Commissioners can then choose to participate in the voting for that submission or recuse themselves if they believe they have a conflict of interest. Last awards cycle, Commissioner Weller submitted a nomination for Bike Saviours, Chair Moulton Belec encouraged a submission for Sunday Feeds from ASU students and Vice Chair Stern encouraged Gabe Hagen to self-nominate for Brick Road Coffee. Staff agreed to email out a couple of these successful nomination examples, this exercise will also give all members experience in the nominator role which may help inform future nomination forms.

### **Agenda Item 6 – 2023 Neighborhood Celebration Event Ideas and Updates**

Staff has met internally and with NAC planning committee members (Chair Moulton Belec, Vice Chair Stern and Commissioner Hagen) to again review event wrap up information and comments shared by organizers and participants. There was general agreement to build upon the strengths and likes of the successful March 26 reimagined Neighborhood Celebration event (formerly the State of the Neighborhoods and Awards) and to revisit some elements which may not be the best fit with this all outdoor, low key and informal event. Panels or speaker elements lend themselves best to a stand-alone workshop or activity and likely an indoor setting.

These likes included:

- ❖ Event outdoor, park location
- ❖ Informal, low key and fun vibe
- ❖ Opportunities for conversation and connecting
- ❖ Live music
- ❖ Small, local vendors
- ❖ Art projects table (money permitting - add an Artist to engage participants in decorating trees or fencing and/or a face painter)
- ❖ Trees as Neighborhood and Sustainability and Resilience honoree prizes
- ❖ Local raffle prize baskets

Improvements may include:

- Move event timeframe to 9 to 11 a.m. (awards at 9:30 a.m.)
- More food, exploration of food truck (money permitting) breakfast option
- Additional event wayfinding through yard signs, overhead signage or colored decoration zones (which can be seen in a crowd) and looking at event layout for greater ease of movements around ramada tables, etc.
- Improving speaker/sound system (particularly for announcements to be better heard in the the middle and southern area of event)
- Creating a small chaired seating area on the grass nearer to the awards for those wanting or needing to sit closer
- Using colored umbrellas, chairs and picnic blankets on the grass to create alternate seating options and add color
- Encouraging conversations and connections through commissioners wearing “conversation starter buttons” (clever sayings and ask me about type themes)
- Revisiting how boards and commission members wish to participate - having a central boards and commissions table or booth staffed by City Clerk’s office in lieu of or in addition to participating boards and commission tables lining the walkway leading to the event welcome station
- NAC members each committing to 20-30 minute shifts at the welcome station allowing all members to have time to enjoy event and mingle
- More NAC members will be needed to sign up for day of event (April 1, 2023) set up or take down assistance

- Adding a map with pins or dots for participants to identify their neighborhoods at the welcome station and/or expand nametags creation station, provide examples and encouragement to identify name and neighborhood on name tag

Staff offered to send the links to the 2022 Neighborhood Celebration facebook promotional video and to the awards presentation. All members will be advised of the next NAC planning committee meeting, anyone can participate but rsvp's will be needed to ensure a quorum is not present.

**Agenda Item 7 – Final Review and Approval of 2022 Annual Report**

Two additions noted were that Commissioner Granillo serves on the 2050 Community Working Group and Commissioner Abrahams serves on the 2050 Technical Working Group. Members December meeting attendance will be added prior to submission to City Clerk. All Boards and Commissions submit an annual report which then get compiled into one document. Staff will share the link once available.

**Motion:** Commissioner Weller made a motion to approve the 2022 Neighborhood Advisory Commission Annual Report as modified.

**Second:** Commissioner Schugurensky

**Result:** the Annual Report was approved by a unanimous vote of 9-0

**Agenda Item 8 – Recognition of outgoing members, Commissioners Eastty, Harris, Harden, Rude and Schugurensky**

All outgoing members were recognized and thanked for their service. Each brought some special contributions to the group and will be missed. Commissioners Harris and Schugurensky each completed two full terms (of three years each) with NAC and Chair Moulton Belec asked them to share their reflections before leaving.

Commissioner Harris encouraged members to keep doing a great job, pushing conversation forward, having voices heard, making more of an impact and creating new things. Commissioner Schugurensky thanked staff for their dedication and hard work, and Chair Moulton Belec for her leadership. He expressed appreciation for his colleagues and fellow commissioners reminding them that the Commission has transitioned from a listening commission to an advisory commission and encouraging them to continue to listen, learn, share what you learn, be proactive and organized and create more opportunities to participate in neighborhood grants and city outreach efforts.

**Agenda Item 9 – Neighborhood Advisory Commission Zip Code Composition and Vacancies Update**

The Neighborhood Advisory Commission's member composition by zip code changed with the United States Postal Service's addition of a new city of Tempe zip code and with consideration of updated mapping and more recent census data. The commission will continue to be made of up 15 members and current members will remain with changes taking place through natural attrition only.

The new breakdown by zip code:

<u># of members</u>	<u>Zip Code</u>
2	85288
4	85281
5	85282
3	85283
1	85284

Some appointment recommendations are slated for Mayor/Council vote at their Dec. 15, 2022 meeting. Staff will confirm the remaining openings by zip code. All members are

encouraged to share news of these openings and their experience on NAC and encourage interested residents to apply. Applications for any zip code are accepted by City Clerk's office and held for at least one year. More information and applications are available at [tempe.gov/getinvolved](https://tempe.gov/getinvolved).

#### **Agenda Item 10 – Nominations for Chair and Vice Chair**

Chair Moulton Belec nominated Vice Chair Stern for Chair and he accepted the nomination. Additional nominations for Chair and nominations for Vice Chair will be taken at the December meeting prior to the elections. Self-nominations are accepted. Chair Moulton Belec clarified that following the January nominations, the elections take place at the beginning of the January meeting and each role is a separate vote. The meeting is then turned over to the new chair.

#### **Agenda Item 11 – Parks and Streets Renaming Committee Update**

Chair Moulton Belec attended the December 7 meeting of the Renaming Committee just prior to this NAC meeting. Names for consideration have been narrowed down further and there remain about ten or so names being discussed and considered. Recommendations are expected to be finalized at the next meeting on December 14. She will provide a more expanded update for the January NAC meeting. Website is [tempe.gov/renaming](https://tempe.gov/renaming).

#### **Agenda Item 12 – Tempe Tomorrow: General Plan 2050 Update**

Commissioner Abrahams was not present at the NAC meeting so Commissioner Granillo provided a brief update. The general plan is the overarching policy document for the City of Tempe. It reflects the community's vision for the future, and is an expression of how the community wants to grow and change over the next 30 years.

The Dec. 6 General Plan 2050 Community Working Group meeting was focused on land uses, increasing density and proposals from commercial to mixed-use. There were staff presentations on General Plan elements, continued discussion of the projected land use (including from commercial to mixed-use), and residential and density map, and land use categories.

#### **Agenda Item 13 – Proposed Future Agenda Items**

- ⇒ Urban Forestry (Richard Adkins) is scheduled for Jan. 4 meeting. Members were asked to provide specific areas of interest so Richard can be prepared. Input included: urban forestry plans and status of shade tree canopy, grants for trees, creation of shade cover, equity considerations, advocacy and suggestions for how members can help get the word out and support existing efforts underway.
- ⇒ Neighborhood Day at State Capitol is taking place on Thursday, Jan. 26. All NAC members are invited to participate. Staff will forward out info. and rsvp's are requested.
- ⇒ New Public Information Officer who will provide coverage for Neighborhood Services is being hired. Schedule a NAC editorial calendar debrief with Nikki Ripley for early 2023.

#### **Agenda Item 14 – Adjournment**

Meeting was adjourned at 7 p.m.

Prepared by: Elizabeth Thomas  
Reviewed by: Shauna Warner