



Minutes LIBRARY ADVISORY BOARD Wednesday, September 7, 2022

Minutes of the LIBRARY ADVISORY BOARD virtual meeting recorded at 6 p.m. on Wednesday, September 7, 2022, held via Microsoft Teams.

(MEMBERS) Present:

Teri Metros (Chair)
Marie Brown
Marissa Dailey
Dr. Felicia Durden
Chris Sar
Carrie Taylor
Christopher M. Watts (Vice-Chair)

(MEMBERS) Absent:

None

City Staff Present:

Victoria Aguilar, Library Specialist II+ - Library Services Division
Rachael Brickner, Sr. Management Assistant - Community Services Administration
Craig Hayton, Community Services Director
Jessica Jupitus, Deputy Community Services Director - Library Services Division

General Public Present:

- No members of the public present.

Agenda Item 1 - Call to Order:

- Teri Metros, Library Advisory Board Chair, called the meeting to order at 6:02 p.m.

Agenda Item 2 - Call to the Audience:

- No public comments from the audience to report.

Agenda Item 3 - Approval of the June 1, 2022, Library Advisory Board Meeting Minutes:

APPROVED

- Teri Metros, Library Advisory Board (Board) Chair, asked the Board members to review the unapproved meeting minutes document dated June 1, 2022.
 - No edits noted or requested.

MOTION: Chris Sar moved to approve the June 1, 2022 Library Advisory Board meeting minutes as presented.

SECOND: Marie Brown seconded.

DECISION: Motion approved, 7-0.

Ayes: Marie Brown, Marissa Dailey, Dr. Felicia Durden, Teri Metros (Chair), Chris Sar, Carrie Taylor, and Christopher M. Watts (Vice-Chair)

Nays: None

Absent: None

Abstained: None

Agenda Item 4 - Report: Friends of Tempe Public Library

- In their absence, Jessica Jupitus, Deputy Community Services Director - Library Services Division, gave the following report on behalf of Larry Conway, Executive Director - Friends of Tempe Public Library:
 - Friends of Tempe Public Library contributed \$23,000 to Tempe Public Library in 2022 versus \$5,750 in 2021;
 - Saturday Connections Café (Café) hours will resume on September 10;
 - Updated Café hours are 9 a.m. to 4 p.m., Monday through Saturday;
 - Fall 2022 OSHER/ASU Lifelong Learning Institute classes begin on September 13;
 - OSHER/ASU classes will occur via Zoom and in-person within the Café classroom;
 - Class schedules are available for review online and in-print at the Café.

Agenda Item 5 - Report: Teen Services Report

- Victoria Aguilar, Library Specialist II+, gave a report specific to **Teen Services operations** at Tempe Public Library (Library).
 - V. Aguilar previously served as a teen volunteer at the Library;
 - **Teen Services has grown significantly** since 2007 to include volunteer opportunities, as well as S.T.E.A.M. and other programs.
 - At the on-set of COVID-19, Teen Services deployed a **virtual model** to continue to support and engage teens within the community.
 - 398 teens registered to participate in Tempe's **2022 Summer Reading Program**;
 - 176 teens were first-time participants;
 - 60% of participants completed the program.
 - In June 2022, **50 teens volunteered** at Tempe Public Library for a combined total of **528.50 service hours**;

- In July 2022, **41 teens volunteered** at the Library for a combined total of **435.50 service hours**;
 - Teens are never turned away from pursuing volunteer opportunities;
 - Teens feel accepted and learn valuable life skills, as well as career-readiness skills;
 - Summer is the busiest season for the Library's Teen Volunteer program.
- Teen Services **partners** with the **City of Tempe Human Services Department** to bring additional **College Connect** and **CARE 7** services to teens;
- A group of teens from Tempe Public Library recently participated in an **interview panel** to assist with the recommendation and selection of a successful candidate for the recruitment of a Teen Services Librarian I/II+.
- **Teen-selected programming** will resume in September 2022; programs include:
 - Music Hype;
 - We are the Music Makers;
 - Mind-Body Mondays;
 - Create Thursday;
 - GAME ON!
- Teri Metros, Library Advisory Board Chair, and Dr. Felicia Durden praised Victoria Aguilar for her ongoing efforts to facilitate Teen Services at Tempe Public Library.

Agenda Item 6 - Staff Report: Jessica Jupitus, Deputy Community Services Director

- Jessica Jupitus, Deputy Community Services Director - Library Services Division, gave the following report specific to Tempe Public Library operations:
 - **223** adults were engaged in **programming** during May 2022; programs included:
 - **English Corner**
 - **Book Clubs**
 - Mystery Club
 - Great Books
 - Coffee, Tea, and Books
 - Friends of Dorothy
 - **Writing Programs**

- Mapping Our Memories
- Writer's Connection
- Point to Point to Point
- An Infinity of Ideas
- Dialog, Dialect, and Voice
- **Technology Help**
 - Computer Basics
 - iPad/iPhone Explained
- **Reader's Theater**
- **Reading an Artwork**
- **Library Art Reception with Public Art**
- The Library's **partnership with ASU and Edna Arts** has led to some great programs coordinated by Colleen Fincke, Adult Services Librarian II+, including the indigenous Brazilian art program in March 2022.
- Laurel Plapp, Adult Services Librarian II+, is hosting a **Tiny Art Show** and encouraging the community to share their work.
- 50 patrons attended the Tempe Public Library **art card kick-off and reception**.
- Tempe Public Library will host "**Specters of the Past: Ghost Towns That Built Arizona**" moderated by Jay Mark and sponsored by an Arizona Humanities grant on June 5, 2022.
- **Physical circulation of materials** increased slightly in May 2022;
 - Physical circulation of materials in March 2022 totaled 38,924 uses;
 - Physical circulation of materials in April 2022 totaled 39,534 uses;
 - Physical circulation of materials in May 2022 totaled 40,402 uses.
- **Virtual/eResource circulation** increased by 7% from April 2022;
 - eResource circulation in March 2022 totaled 28,810 uses;
 - eResource circulation in April 2022 totaled 27,788 uses;
 - eResource circulation in May 2022 totaled 29,682 uses.

- Tempe Public Library recorded its **highest circulation** since August 2021 in May 2022, slightly higher than May/June/July 2021; the Library is optimistic about Summer Reading.
- **Physical circulation** broke 40,000 for the first time since the on-set of the pandemic (February 2020: 42,728), which is thrilling to see.
- The Library registered more than **2,300 new users** in May 2022.
- **Public access computers** within the Library's computer lab saw 3,320 uses in May 2022, a slight increase from April 2022;
 - The lab on the **main floor** saw 2,781 uses;
 - The lab in the **Teen Center** saw 45 uses;
 - The lab in **Youth Services** saw 180 uses;
 - **Satellite locations** including the Cahill Senior Center, Escalante Community Center, and the North Tempe Multi-Generational Center saw 314 uses, an increase of 34%.
- Tempe Public Library has an **average attendance** of 865 patrons per day, an increase of 6% from April 2022.
- Tempe Public Library has the following **active recruitment**:
 - Librarian I/II+ assigned to Youth and Teen Services;
 - The first round of interviews is scheduled to occur on 6/6.
 - Part-time, temporary Library Assistants assigned to **Support Services** and **Shelf Maintenance**;
 - Three (3) assistants are currently being processed as new hires;
 - The Shelf Maintenance team added one member and is now full.
- J. Jupitus reported the following information specific to operations of Tempe Public Library's (Library) **Youth and Teen Services** areas:
 - 775 participants were engaged in **youth programming** during May 2022; J. Jupitus highlighted the following programs:
 - **Code Club**, a club for youth ages six to 11-years-old to explore programming language and more, met four times;
 - **Family Story Time** (eight sessions; 85 attendees at each);
 - **We Are the Music Makers**;
 - **LEGO Lab** (three sessions);

- **Healthy Eating with the Mayor Story Time;**
- **59 Youth Activity Kits and 20 teen STEAM kits** were checked-out for in-library use.
- 73 participants were engaged in **teen programming** during May 2022; J. Jupitus highlighted the following programs:
 - **Anime Streamers**, teen-led meetups for Anime/Manga fans met four times;
 - **Game On**, free play video games and socialization, held four sessions;
 - **Create Thursday**, teen-led, pop-up makerspace activities, occurred four times;
 - **Zoom Hangouts** (four sessions);
- **Teen Volunteers** provided 71 hours of service among 20 teens.
- Virtual programming for teens continues; **Teen Times** and weekly **Zoom Teen Hangouts** continue to see a handful of participants each month.
- Two new **Summer Reading Storywalks**, *Mable A Mermaid Fable* at Escalante Multi-Generational Center and *Crab Cake* at Arizona Mills Mall have been installed.
- Tempe Public Library has been transformed; the entire Library looks like it is underwater. **Summer Reading** begins today; June 1, and there are already 1,300 registered participants.
- In the last two (2) months of **outreach**, the Library team has engaged with more than 30,000 elementary school-age students and over 300 middle school-age youth.
- Tempe Public Library will play host to **Totally Tempe Tuesdays** every Tuesday at 2 p.m. through the end of July. The program has themes appropriate for all ages, and kicks-off with a Scholastic Book Fair on June 7.

Agenda Item 7 - Tempe Public Library Program and Study Room Policy: APPROVED

- Jessica Jupitus, Deputy Community Services Director - Library Services Division, presented an amended Tempe Public Library Program and Study Room Policy document to the Library Advisory Board Members for review, discussion, and possible approval.
 - No edits noted or requested.

MOTION: Chris Sar moved to approve the amended Tempe Public Library Program and Study Room Policy as presented.

SECOND: Christopher M. Watts (Vice-Chair) seconded.

DECISION: Motion approved, 5-0.

Ayes: Dr. Felicia Durden, Teri Metros (Chair), Chris Sar, Carrie Taylor, and Christopher M. Watts (Vice-Chair)

Nays: None
Absent: Marie Brown, Marissa Dailey
Abstained: None

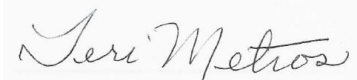
Agenda Item 8 - Member Announcements/Future Agenda Items

- No announcements or future agenda items noted.

Agenda Item 9 - Adjournment

- Teri Metros, Library Advisory Board Chair, adjourned the meeting at 6:46 p.m.
- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, September 7, 2022;
 - Due to the COVID-19 pandemic, this public meeting will be held in a hybrid format in-person and virtually via Microsoft Teams.

Prepared by: Rachael Brickner; Reviewed by: Jessica Jupitus



October 5, 2022

Approval Signature: Library Advisory Board Member