



## **Minutes Parks, Recreation, Golf and Double Butte Cemetery Advisory Board April 20, 2022**

**Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on April 20, 2022, 6:00 p.m., Hybrid Meeting- Tempe Public Library, 2<sup>nd</sup> Floor Board Room, 3500 South Rural Road, Tempe, AZ. And virtual through Cisco WebEx Events**

**Members Present:**

Shereen Lerner – Chair  
Susan Carlson – Vice Chair  
William Banks  
Albert Childress  
Sharon Doyle  
Chris Kamper  
Thomas Klabunde  
Lisa Zyriek

**Members Absent:**

James Gregory  
Gerardo Lopez  
Dayna McGrady

**City Staff Present:**

Craig Hayton, Staff Liaison- Deputy Community Services Director- Parks and Recreation  
Julie Hietter, Community Services Administration Manager  
Bobbi Lloyd, Management Assistant II  
Shawn Wagner, Deputy Community Services Director- Parks and Recreation

**Guests Present:**

Desiree Sloat, Gemini Golf

Upon the establishment of a quorum, meeting was called to order at 6:00 p.m. by Shereen Lerner.

**Agenda Item 1 – Public Appearances**

None

**Agenda Item 2 – Approval of Meeting Minutes**

**March 23, 2022**

Motion by Board member Thomas Klabunde to approve the meeting minutes of March 23, 2022 as submitted; second by Susan Carlson. Motion passed on a 7-0 vote.

Ayes: Chair Shereen Lerner, Vice-Chair Susan Carlson, and Board members, William Banks, Albert Childress, Chris Kamper, Thomas Klabunde and Lisa Zyriek.

Absent: Sharon Doyle, James Gregory, Gerardo Lopez and Dayna McGrady.

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### **Agenda Item 3 – Quarterly Golf Update**

Julie Hietter and Craig Hayton presented to the board a PowerPoint presentation on the Quarterly Golf Update. Presentation included the following:

- Quarterly financial update
  - Ken McDonald
  - Rolling Hills
  - Loyal Tee program
  - Golf fund budget
- Budget process update
- P3 update
- Questions

Shereen Lerner led the Open Discussion: Goal 5. Improving Golf Facilities and Opportunities. And received the following input:

- Properties
  - Asphalt drive & parking lot (KMGC)
  - Erosion (RHGC)
  - Driveway (dirt) to hole #10 (KMGC)
  - Water usage tracking (both)
  - Water harvesting (RHGC)
  - Additional planting areas by clubhouse (KMGC)
  - Parking (KMGC)
  - Trees & landscaping (RHGC)
  - Checklists (ball washer fluid)
- Programming (restaurant hours, night golf/range, etc.)
  - Restaurant hours aligned with golf course or expanded for patronage (KMGC)
  - Restaurant staffing for peak demand? (KMGC)
  - Night range Thurs-Sat (KMGC)- expand days?
  - ASU partnerships/leagues/pricing for students (RHGC)
  - Creative brief lesson/food & shorter play options (both)
  - Lessons/clinics (both)
  - Food trucks (both)

Board members asked questions and made comments regarding the following:

- Is there a maintenance staffing shortage for golf? Craig to follow up with supervisor
- Figures on excel sheet different than bar graphs. Totals on bar graphs represent golf funds only. Consider making note to reflect that in future.

### **Agenda Item 4 – Parks & Recreation Water Conservation**

Craig Hayton presented to the board a PowerPoint presentation on Parks & Recreation Water Conservation. Presentation included the following:

- System overview
  - Water sources
  - Irrigation types
  - Data challenges
- Conservation efforts
  - CIP

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- O&M

Shereen Lerner led the Open Discussion: Goal 6. Evaluate opportunities to increase water conservation efforts. And received the following input:

- Infrastructure
- Management
  - Tracking usage (data)
    - Sustainability & Resilience Office assistance/partnerships (interns?)
  - Reporting breaks/water wasting
- Urban Forestry
  - Species selection
  - Placement in lieu of turf (where appropriate)

#### **Agenda Item 5 – Park Hours Discussion**

Craig Hayton presented to the board a PowerPoint presentation on Park Hours Discussion. Presentation included the following:

- Code language
- Hour change process
- Community input process
- Open discussion

Shereen Lerner led the Open Discussion and received the following input:

- Concern about response #'s
- Pause proactive hour changes- wait until neighborhoods reach out

#### **Agenda Item 6 – Cemetery Needs Update**

Craig Hayton presented to the board a PowerPoint presentation on the Cemetery Needs Update. Presentation included the following:

5/5/22 Work Study Session Draft Presentation Outline

- Description
- History
- Needs
- Recommendations
- Discussion

After this goes to Council on 5/5/22, a link will be forwarded to board members.

#### **Agenda Item 7 – Future Agenda Items**

- Hayden Flour Mill Project
- Tempe Tomorrow TAG Representation (x2)
- Equity Study Representation
- Clark Park Update
- Urban Forest Update

#### **Agenda Item 8 – Upcoming Park Public Meeting Notices & Announcements**

- Community Events (list was included in board packet)
  - If you attend any events track it for inclusion in annual report

- Attendance item will be added to agenda for tracking
- Park Improvements community outreach
  - Campbell Park- Saturday, April 30<sup>th</sup> 8:30-9:30 a.m.
  - Waggoner Park- Saturday, April 30<sup>th</sup> 10:00-11:00 a.m.
- Tennis Coordinator has resigned, staff will be working to fill the position

**Meeting adjourned at 7:36 p.m.**

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Craig Hayton, Deputy Community Services Director- Parks and Recreation,  
(480) 350-5234