

Tempe Aviation Commission

Tuesday, December 12, 2023

6:30 p.m. – Call to Order

HYBRID

Tempe Public Library, Second Floor Conference Room
3500 S Rural Rd, Tempe, AZ 85282

VIRTUAL

Microsoft Teams meeting, [Click here to join the meeting](#)

Or call in (audio only)

[+1 480-498-8745,670312203#](#) United States, Phoenix

Phone Conference ID: 670 312 203#

AGENDA

1. **Call to Order**
2. **Public Appearances;** the Tempe Aviation Commission welcomes public comments at this time. The Commission may not respond to public comments unless the topic has been placed on the agenda. There is a *three-minute time limit* per citizen.
3. **Consideration of Meeting Minutes for November 14, 2023;** for discussion and approval.
4. **Aviation History Month event recap;** for discussion
5. **Aviation Training and Sky Harbor Near Misses;** for update and discussion
6. **TAVCO Chair and Vice Chair elections;** for action
7. **Commissioners' Business;** suggestions for future agenda items.

City of Tempe – staffing update

Williams Aviation Consulting – Casper software and AEDT data
8. **Schedule Next TAVCO Meeting;** *Tuesday, January 9*
9. **Adjournment.**

According to the Arizona Open Meeting Law, the Commission may only discuss matters listed on the Commission agenda. The City of Tempe endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance is available at public meetings for sight and/or hearing-impaired persons. Please call 350-2905 (voice) or 350-8400 (TDD) to request an accommodation to participate in a public meeting. Parking information is available at <http://www.millavenue.com/go/tempe-community-council>. For public transportation route and schedule information, please visit www.valleymetro.org or call 602-253-5000.

APPROVED MEETING MINUTES

TAVCO

November 14, 2023

Minutes of the Tempe Aviation Commission meeting – was held via virtual Microsoft Teams meeting with call in +1 (480) 498-8745 United States, Phoenix (Toll) Conference ID: 243 160 897# and at the Tempe Public Library, on June 13, 2023 6:30 p.m.

(MEMBERS) Present:

W. David Doiron
Stuart Mitnik
Ed Kucharski
Lane Waddell
Peter Schelstraete
Karen Apple
Desiree Walker
Aaron McBride
John Lynch

(MEMBERS) Absent:

None

Citizens Present:

None

City Staff Present:

Brianne Fisher, Sustainability and Resilience Office, City of Tempe

Agenda Item 1 – Call to Order

The chair, Mr. Doiron, calls the meeting to order at 6:30 p.m.

Agenda Item 2 – Public Appearances

The chair asks if there is

Agenda Item 3 – Approval of Meeting Minutes

Fisher states that there are no meeting minutes to approve at this time.

Agenda Item 4 – Aviation History Month Event, Saturday November 18

Mr. Doiron makes a statement about the History Museum layout in the agenda package. Fisher explains the layout and how the event will go on Saturday. Commissioner Waddell provides an update about the poster information.

Agenda Item 5 – Aviation Training and sky Harbor Near Misses

Chair Doiron asks commissioners if they have had the chance to read the draft letter in the agenda package and if anyone has any comments. Fisher states that typically, the letter would be addressed to Mayor and Council and signed by “TAVCO Chair and Vice Chair” and sent to Mayor and Council electronically.

Fisher reminds TAVCO members that in the last meeting, Commissioners asked that staff reach out to FAA to see if they would provide any information about air traffic control staffing. Fisher states she has not been in contact with the right person at FAA to move this along.

Commissioner Waddell motions to approve the letter.

Commissioner Schelstraete asks if sending this letter is premature, given we do not yet have a response from FAA about staffing and training. He states that he would object to sending this letter to Council. He continues that although we have communications with Sky Harbor but some of how they operate is FAA coordinated, I just don't think the letter makes any sense.

Commissioner Mitnik states that the letter has nothing to do with Sky Harbor.

Commissioner Schelstraete states its misleading to say Sky Harbor has nothing to do with it because they are involved with any aviation issue Tempe has. He continues to say TAVCO should correspond with Darlene Justice about the staffing concerns but sending letter to Council about compliant but saying that we don't have standing to address the issue, it doesn't make any sense.

Ed states that he believes the letter should be addressed to Mark Kelly as an inquiry.

John – remind people we do have a motion on the table. Maybe best to solve this is to have the vote.

Chair asks for a second, Commissioner Mitnik seconds. Chair conducts a roll call:

- L. Waddell – yes
- K. Apple – no
- D. Walker – yes
- P. Schelstaete – no
- S. Mitnik – yes
- J. Lynch – yes
- E. Kucharski – no
- A. McBride – no vote
- D. Doiron – yes

The majority approves the letter.

Agenda Item 6 – Commissioners' Business

Member Mitnik asks if there will be a post-event discussion for the November event? Chair responds that we certainly can.

Commissioner Lynch asks who is cycling out at the end of the season. Fisher responds that Dorion, Apple, Kucharski are all no longer serving.

Fisher also brings up that the next meeting we will bring the new part-time staff member to help with aviation issues that will attend next months meeting.

Agenda Item 9 – Schedule Next TAVCO Meeting

The next TAVCO meeting will be on Tuesday, December 12.

Agenda Item 10 – Adjournment.

Commissioner Waddell motions to adjourn the meeting. Commissioner Schelstraete seconds.
Unanimous approval.

The meeting is adjourned at 7:14 p.m.

Prepared by: Brianne Fisher

DRAFT

TAVCO Chair and Vice Chair Nominations

Instructions: Any current seated member of TAVCO can nominate a member or themselves for Chair or Vice Chair. For every nomination, the Chair will conduct a roll-call vote. Once the nomination is approved, the newly voted in Chair will conduct a vote for Vice Chair, and complete the meeting as Chair.

Eligible Members:

Name	Chair	Vice Chair
Desiree Walker		
John Lynch		
Stuart Mitnik		
Peter Schelstraete		
Aaron McBride		