



## **Minutes Parks, Recreation, Golf and Double Butte Cemetery Advisory Board June 21, 2023**

**Minutes of the Parks, Recreation, Golf and Double Butte Cemetery Advisory Board meeting held on June 21, 2023, 6:00 p.m., Hybrid Meeting- Tempe Public Library, 2<sup>nd</sup> Floor Board Room, 3500 South Rural Road, Tempe, AZ. And virtual through Microsoft Teams**

**Members Present:**

Susan Carlson – Chair  
Lisa Zyriek – Vice Chair  
Sharon Doyle  
Kara Espino  
Elizabeth Hatch  
Thomas Klabunde  
Dillon Moore  
Amanda Stewart

**Members Absent:**

Shereen Lerner  
Gerardo Lopez  
Maggie Sullivan

**City Staff Present:**

Richard Adkins, Urban Forester  
Josh Bell, Management Assistant II  
Craig Hayton, Community Services Director  
Savannah Harrelson, Public Information Officer  
Julie Hietter, Community Services Administration Manager  
Bobbi Lloyd, Management Assistant II  
Shawn Wagner, Deputy Community Services Director- Recreation

Upon the establishment of a quorum, meeting was called to order at 6:02 p.m. by Susan Carlson.

**Agenda Item 1 – Public Appearances**

None

**Agenda Item 2 – Approval of Meeting Minutes**

**May 17, 2023**

Motion by Lisa Zyriek to approve the meeting minutes of May 17, 2023 with changes noted under attendance; seconded by Thomas Klabunde. Motion passed on a 7-0 vote.

Ayes: Chair Susan Carlson, Vice-Chair Lisa Zyriek and Board members, Sharon Doyle, Kara Espino, Elizabeth Hatch, Thomas Klabunde and Amanda Stewart.

Absent: Board members Shereen Lerner, Gerardo Lopez, Dillon Moore and Maggie Sullivan.

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### **Agenda Item 3 – Golf P3 Update**

Craig Hayton provided background information from the process to date with Grass Clippings at Rolling Hills and CourseCo at Ken McDonald. Both courses will be closed on 6/29 and 6/30 for moving to occur. The new operations will start on 7/1. Staff to determine what the role with the board will be with the two new teams coming on board and will connect with the Chair.

Board members made comments regarding the following:

- At Ken McDonald saw notices posted with new company information and at Rolling Hills no communication on site

### **Agenda Item 4 – Kiwanis North Art Selection Update**

Elizabeth Hatch provided an update from her committee role representing the board on the Kiwanis North Art Selection. After all initial applications were reviewed it was narrowed down to three to interview. Following the interview process, Tempe artist Bobby Zokaites was selected for the contract.

### **Agenda Item 5 – Urban Forest Update**

Richard Adkins presented to the board a PowerPoint presentation on the Urban Forest Update. Presentation included the following:

- Discussion overview
- Current conditions
- Activity updates
  - Maintenance
  - Planting
  - Outreach and planning
- Questions

Board members asked questions and made comments regarding the following:

- Mesa Mayor stated they plan to plant one million trees by 2050
- When will you hear the results of the grant submittals?
- From Circle G I worked with Richard on the 101/Price coordination project. Very effective way for the neighborhood, HOA and city to work together

### **Agenda Item 6 – 2023 Board Goals and Priorities**

Susan Carlson distributed an updated 2023 Board Goals and Priorities that included feedback received. Shawn Wagner presented to the board a PowerPoint presentation on the updated 2023 Board Goals and Priorities that included the information from the sheet provided. Presentation included the following:

- Tempe City Council Strategic Priorities
- Parks & Recreation Plan: Guiding Principles
  - Inclusion
  - Resilience
  - Strategic
  - Sustainability
- Board Strategies
- Parks & Recreation priorities 2023
- Parks & Recreation Strategies

Following due discussion by the board:

Motion by Lisa Zyriek to approve the 2023 Parks, Recreation, Golf and Double Butte Cemetery Advisory Board Policy Goals and Priorities amended per discussion; second by Dillion Moore. Motion passed on a 7-0 vote.

Ayes: Chair Susan Carlson, Vice-Chair Lisa Zyriek and Board members, Sharon Doyle, Kara Espino, Elizabeth Hatch, Thomas Klabunde and Dillion Moore.

Absent: Board members Shereen Lerner, Gerardo Lopez, Amanda Stewart and Maggie Sullivan.

### **Agenda Item 7 – Park Ranger Program**

Shawn Wagner presented to the board a PowerPoint presentation on the Park Ranger Program.

Presentation included the following:

- Update overview
- Performance measure
- Data-driven opportunities
- Mission, program & approach
- Tiered response
- Ranger functions
- Updates
- Next steps
- Questions

A park ranger program public information session will be held on July 24<sup>th</sup>, information will be forwarded to the board when available.

### **Agenda Item 8 – Future Agenda Items**

- Begin work on discussed 2023 Board Goals and Priorities
- Update on status of cemetery plan if available
- Water conservation

### **Agenda Item 9 – Public Meeting Attendance, Notices & Announcements**

- Community Events (list was included in board packet)
- July 4 Festival at Diablo Stadium

### **Meeting adjourned at 7:38 p.m.**

Prepared by: Bobbi Lloyd, Management Assistant II, (480) 350-8352

Reviewed by: Alex Jovanovic, Deputy Community Services Director- Parks, (480) 350-5811