



Minutes LIBRARY ADVISORY BOARD Wednesday, May 3, 2023

Minutes of the LIBRARY ADVISORY BOARD virtual meeting recorded at 6 p.m. on Wednesday, May 3, 2023, held in a hybrid format in-person at Tempe Public Library, and via Microsoft Teams.

(MEMBERS) Present:

Carrie Taylor (Chair)
Marie Brown
Dr. Felicia Durden
Teri Metros
Chris Sar
Christopher M. Watts (Vice-Chair)

(MEMBERS) Absent:

Marissa Dailey

City Staff Present:

Craig Hayton, Community Services Director
Jessica Jupitus, Deputy Community Services Director - Library Services Division
Sunna Khokhar, Library Specialist II+ - Library Services Division
Alicia Hancock, Librarian II+ - Library Services Division

General Public Present:

No members of the general public were present

Agenda Item 1 - Call to Order:

- Carrie Taylor, Library Advisory Board Chair, called the meeting to order at 6:01 p.m.

Agenda Item 2 - Call to the Audience:

- No public comments from the audience to report.

Agenda Item 3 - Approval of the February 1, 2023, Library Advisory Board Meeting Minutes:
APPROVED

- Carrie Taylor, Library Advisory Board (Board) Chair, asked the Board members to review the unapproved meeting minutes document dated April 5, 2023.
 - No edits noted or requested.

MOTION: Christopher M. Watts (Vice Chair) moved to approve the April 5, 2023, Library Advisory Board meeting minutes as presented.

SECOND: Chris Sar seconded.
DECISION: Motion approved, 6-0.

Ayes: Marie Brown, Dr. Felicia Durden, Terry Metros, Chris Sar, Carrie Taylor (Chair), and Christopher M. Watts (Vice-Chair)
Nays: None
Absent: Marissa Dailey
Abstained: None

Agenda Item 4 - Report: Friends of Tempe Public Library

- The Friends of the Tempe Public Library were not present at this Library Advisory Board Meeting
- Jessica Jupitus, Deputy Community Services Director - Library Services Division, gave the following report from the last Friends of the Tempe Public Library Board meeting:
 - The Tempe Public Library made two (2) requests for funding:
 - The first (1st) was with an assisted walking device with baskets which will attach to our shelving units.
 - The second (2nd) was for a Playmobile “Little Free Library” where youth will be able to come inside and read.

Agenda Item 5 – Summer Reading Program Presentation: Alicia Hancock, Librarian II+

- Alicia Hancock, Librarian II+, gave a presentation about the Summer Reading Program;
 - Summer Reading at the Tempe Public Library is going to be from June 1, 2023, through August 1, 2023, and registration has begun;
 - There are multiple ways to collect points besides reading, which include visiting community partners, participating in library programs and challenges
 - There are multiple prizes this year at 250, 500, 750 and 100 points, with the grand prize being a free book along with a Kiwanis Wave pool pass for the children;
 - The Library will be having Totally Tempe Tuesday every Tuesday in the Desert Willow Program room with special guests such as Wildman Phil, Sparky, and Jungle Jill
 - Carrie Taylor (Library Advisory Board Chair) asked if Youth Librarians do outreach at the Kyrene School District?
 - A. Hancock stated that Chandler Public Library does outreach at the Kyrene School District.

Agenda Item 6 - Staff Report: Jessica Jupitus, Deputy Community Services Director

- Jessica Jupitus, Deputy Community Services Director - Library Services Division, gave the following report specific to Tempe Public Library operations:
 - **405** adults were engaged in **programming** during April 2023; programs included:
 - **Book Clubs**

- Mystery Club
- Great Books
- Friends of Dorothy
- Beyond Borders
- Horror Book Club
- Coffee, Tea, and Books
- **Writing Programs**
 - Writers' Connection
 - Picture Books (Writer in Residence)
 - Queries, Synopses, and Submissions, Oh My! (Writer in Residence)
 - Role of Play in Our Lives
 - Open Mic Poetry
 - Desert Sleuths
- **Technology Help**
 - iPad/iPhone: Level 2
 - DiSC Drop-in Tech Help
 - Senior Planet: Getting Started with Zoom
 - Senior Planet: Hosting a Zoom meeting
- **English Corner**
- **Readers' Theater**
- **Tempe Writing Contest Book Launch**
- **Equality AZ: Ask Smart People Smart Questions**
- **Plant Swap**
- **Puzzle Swap**
- **Tour the Garden (with Water Conservation)**
- **Begged and Borrowed: Celtic Music Performance**

- The Tempe Public Library's new Writer in Residence, Randy Lindsay, starts his programming May 2023 and will be working with the library until July 2023.
- J. Jupitus highlighted the following notable programs coming up including:
 - Women's Resilience and Survival in the Holocaust with AZ Humanities on May 6, 2023;
 - Cavalcade of Comedy from the Readers Theater group on May 19, 2023;
 - Edible Plants of the Sonoran Desert from Water Conservation on May 20, 2023;
- J. Jupitus reported the following information specific to operations of Tempe Public Library's (Library) **Youth and Teen Services** areas:
 - 1,065 participants were engaged in **youth programming** during April 2023; J. Jupitus highlighted the following programs:
 - **Baby Lapsit Storytime** (Mondays, three (3) sessions);
 - **Evening Storytime** (Tuesdays, four (4) sessions);
 - **Preschool Storytime** (Wednesdays, four (4) sessions);
 - **Toddler Storytime** (Thursdays, four (4) sessions);
 - **Code Club** (Thursdays, four (4) sessions);
 - **Page Turners** (Wednesdays, two (2) sessions);
 - **LEGO Lab** (Fridays, four (4) sessions);
 - **Kids Café** (Mondays, Tuesdays, and Thursdays, 11 Sessions);
 - **Mad Scientists** (Tuesdays, three (3) sessions)
 - **Totally Tween Hangout** (Fridays, four (4) sessions)
 - **Get Inked** (Saturdays, two (2) sessions)
 - **88 Youth Activity Kits and 36 teen STEAM kits** were checked-out for in-library use;
 - 84 participants were engaged in **Teen Programming** during April 2023; J. Jupitus highlighted the following programs:
 - **Game On** (Wednesdays, four (4) sessions);
 - **Life Skills Mondays** (Mondays, four (4) session);
 - **MusicHype** (Wednesdays, four (4) sessions);
 - **Create Thursday** (Thursdays, four (4) sessions);

- Teen Volunteers provided 133.5 hours of service among 17 teens
- The Youth Library worked with the city's volunteer coordinator on a Teen Summer Event on April 29, 2023 and will be at the Tempe Youth Job Fair at Tempe Union High School District's Innovation Center this Saturday, May 6, 2023.
- While some of the teen programs faded in popularity, such as We are the Music Makers and Silent Book Club, the library is seeing more teens just hang out in the teen space and connecting with each other and the staff.
- The Library shared a table with the Guadalupe Library for the Town of Guadalupe's Dia Del Niño event and spoke with 100 people who were not familiar with the Tempe Public Library.
- Summer Reading registration has begun starting May 1, 2023;
 - Summer Reading will run from June 1, 2023 to August 1, 2023
 - The Youth Librarians will be participating in school tours
 - They will be heading to five (5) scheduled school outreach visits and five (5) more material drop-offs this month
 - The library will be doing a session with the Adaptive Recreation department's summer program at the end of May 2023
 - There will be city specific challenges this year and hope for an increase in participation
- **Physical circulation of materials** slightly decreased in April 2023 (-4% from March 2023);
 - Physical circulation of materials in April 2023 totaled 39,534 uses;
 - Physical circulation of materials in March 2023 totaled 43,057 uses;
 - Physical circulation of materials in February 2023 totaled 38,167 uses;
- **Virtual/eResource circulation** slightly decreased in April 2023 (-1.5% from March 2023);
 - eResource circulation in April 2023 totaled 32,861 uses;
 - eResource circulation in March 2023 totaled 33,355 uses;
 - eResource circulation in February 2023 totaled 30,739 uses;
 - According to McKay Wellikson, Infrastructure Manager, April numbers are generally lower than March, but our digital circulation is still stronger than past years
 - Tempe Public Library staff added **1,036 new cardholders** and updated **674 library cards**
 - The library purged old library accounts to remove any old debt and currently have the lowest overdue items, at only 688 items late as on April 30, 2023.

- **Public access computers** within the library's computer lab saw 3,703 uses in April 2023
 - The lab on the **main floor** saw 3,264 uses;
 - The lab in the **Teen Center** saw 44 uses;
 - The lab in **Youth Services** saw 238 uses;
 - Satellite locations including the Cahill Senior Center, Escalante Community Center, and the North Tempe Multi-Generational Center saw 157 uses.
- Tempe Public Library has an **average attendance** of 1,064 patrons per day.
- The Library is currently recruiting for a Youth Librarian along with a brand new position of a Community/Outreach Librarian
- The Office of Education, Career, and Family Services became a separate department from Community Health and Human Services, and needed some new office spaces
 - Arizona Cypress has been repurposed to provide office space and the library still has two (2) publicly bookable programming spaces, the Ironwood Classroom and Desert Willow Program room
 - The loss in revenue will fairly be minimal as the space was most often used by city and library staff
- As a family was the leaving the Writing Contest, Jessica Jupitus overheard a family coming up the stairs saying "this is the best library ever! We come here every week and they always have cool stuff going on and there is so much to find".
- The Phoenix Suns held a pop-up event in the front of the library, about 200 people came out on Sunday, April 23, 2023.
- On May 1, 2023 an Arizona State University student held a saxophone performance and had 36 attendees
- The Caitlin Benson collection is doing well and the family is still donating to help the collection going
- The Library is launching a community read in October with the book *Disability Visibility* to help learn about access and ableism

Agenda Item 6 - Member Announcements/Future Agenda Items

- Chris Sar asked about as the city grows, will there be a possibility of multiple Tempe Public Library Branches?
 - Jessica Jupitus, Library Director, responded and stated that it is not possible now to find sustainable funding for staff. The library investigated a one plus model, but there are mixed feelings about that model. The goal is to have at least 3 libraries.

Library Advisory Board
May 3, 2023

Agenda Item 7 - Adjournments

- Carrie Taylor, Library Advisory Board Chair, adjourned the meeting at 6:35 p.m.

- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, June 7, 2023;
 - Due to the COVID-19 pandemic, this public meeting will be held in a hybrid format in-person and virtually via Microsoft Teams.

Prepared by: Sunna Khokhar; Reviewed by: Jessica Jupitus

Christopher M Watts

06/07/2023

Approval Signature: Library Advisory Board Member