



## Minutes LIBRARY ADVISORY BOARD Wednesday, March 1, 2023

Minutes of the LIBRARY ADVISORY BOARD virtual meeting recorded at 6 p.m. on Wednesday, March 1, 2023, held in a hybrid format in-person at Tempe Public Library, and via Microsoft Teams.

**(MEMBERS) Present:**

Carrie Taylor (Chair)  
Marissa Dailey  
Teri Metros  
Chris Sar  
Christopher M. Watts (Vice-Chair)

**(MEMBERS) Absent:**

Dr. Felicia Durden  
Marie Brown

**City Staff Present:**

Jessica Jupitus, Deputy Community Services Director - Library Services Division  
Sunna Khokhar, Library Specialist II+ - Library Services Division

**General Public Present:**

No members of the general public were present

**Agenda Item 1 - Call to Order:**

- Carrie Taylor, Library Advisory Board Chair, called the meeting to order at 6:05 p.m.

**Agenda Item 2 - Call to the Audience:**

- No public comments from the audience to report.

**Agenda Item 3 - Approval of the February 1, 2023, Library Advisory Board Meeting Minutes:**

**APPROVED**

- Carrie Taylor, Library Advisory Board (Board) Chair, asked the Board members to review the unapproved meeting minutes document dated February 1, 2023.
  - No edits noted or requested.

**MOTION:** Terry Metros moved to approve the February 1, 2023, Library Advisory Board meeting minutes as presented.

**SECOND:** Christopher M. Watts (Vice Chair) seconded.

**DECISION:** Motion approved, 5-0.

**Ayes:** Marissa Dailey, Terry Metros, Chris Sar, Carrie Taylor (Chair), and Christopher M. Watts (Vice-Chair)

**Nays:** None

**Absent:** Marie Brown, Dr. Felicia Durden

**Abstained:** None

**Agenda Item 4 - Report: Friends of Tempe Public Library**

- The Friends of the Tempe Public Library were not present as this Library Advisory Board Meeting

**Agenda Item 5 - Staff Report: Jessica Jupitus, Deputy Community Services Director, and McKay Wellikson, Library Manager**

- Jessica Jupitus, Deputy Community Services Director - Library Services Division, gave the following report specific to Tempe Public Library operations:
  - **400** adults were engaged in **programming** during February 2023; programs included:
    - **Book Clubs**
      - Mystery Club
      - Great Books
      - Friends of Dorothy
      - Beyond Borders
      - Horror Book Club
      - Coffee, Tea, and Books
    - **Writing Programs**
      - Writers' Connection
      - Leadership Every Day of Our Lives
      - Writing a Novel in One Sentence
      - Real Trick to Create Fake People
    - **Technology Help**
      - iPad/iPhone Productivity
      - Computer Basics
      - Senior Planet: Google Maps
      - 1:1 Tech Help Appointments

- DiSC Drop-in Tech Help
  - **English Corner**
  - **Meet and Compete: Board Game Playing**
  - **Readers' Theater**
  - **Page Possibilities: Heart Art**
  - **Jigsaw Puzzle Swap**
  - **Book Launch: *Compulsive Swim* with Austin Davis**
  - **Equality AZ: Ask Smart People Smart Questions**
  - **Underground and Overground Railroad (AZ Humanities)**
  - **Women, the War in Ukraine, and Foreign Policy (with ASU)**
  - **Outside In: From the Streets of Tempe to the Studio (with Public Art)**
  - **Irrigation 101 (with Municipal Utilities)**
  - **Irrigation Maintenance and the Anatomy of a Valve Box (with Municipal Utilities)**
  - **Bookmaking with Little Something Press**
- The Tempe Public Library was at Meyer Park opening on February 28,2023
  - There were 400 people in attendance and 19 new Library cards issued
- The Horror Book Club doubled in participation, going from two (2) to four (4) attendees
- The Tempe Public Library will host some **local authors** in March including:
  - Dr. Yvonne Brooks is hosting a workshop on creating an oral history on March 7,2023;
  - A panel of authors with diverse identities will be talking about how to write authentic characters on March 11, 2023.
- The Bookmaking program with something little press was a huge success;
  - There was a total of 27 attendees and there will be another event on Saturday, March 25, 2023;
  - The Bookmaking program was the same day as Play Day and Empty Bowls, two huge community events
  - The Library is planning on hosting more bookmaking programs moving forward

- J. Jupitus reported the following information specific to operations of Tempe Public Library's (Library) **Youth and Teen Services** areas:
  - 1,099 participants were engaged in **youth programming** during February 2023; J. Jupitus highlighted the following programs:
    - Baby Lap sit Storytime (Mondays, three (3) sessions);
    - Evening Storytime (Tuesdays, four (4) sessions);
    - Preschool Storytime (Wednesdays, four (4) sessions);
    - Code Club (Thursdays, three (3) sessions);
    - Page Turners (Wednesdays, four (4) sessions);
    - LEGO Lab (Fridays, four (4) sessions);
    - Kids Café (Mondays, Tuesdays, and Thursdays, 11 Sessions);
    - **85 Youth Activity Kits and 55 teen STEAM kits** were checked-out for in-library use.;
  - 105 participants were engaged in **Teen Programming** during February 2023; J. Jupitus highlighted the following programs:
    - Silent Book Club (Mondays, three (3) sessions);
    - Game On (Wednesdays, four (4) sessions);
    - We are the Music Makers (Wednesdays, four (4) sessions);
    - Life Skills Mondays (Mondays, three (3) session);
    - MusicHype (Wednesdays, four (4) sessions);
    - Create Thursday (Thursdays, four (4) sessions);
    - Teen Volunteers provided 126 hours of service among 20 teens
- Library Staff participated in Play Day on Saturday, February 25, 2023;
  - Staff saw around 500 people who all took some library swag with them.
- The Library started an "Open Lab" in the learning lab for homeschool families or kids looking for a dedicated space to focus and do homework.
- The Tempe Public Library is excited to add a "Mad Science" STEAM program beginning March 7, 2023 to see if we can get more middle school grade kids involved doing messy science experiments.
- The Library is applying for a LSTA Grant for code club to add more supplies

- Library Staff is digging into Summer Reading planning and will begin middle school outreach in March
- **Physical circulation of materials** decreased in February 2023 (-9% from January 2023);
  - Physical circulation of materials in December 2022 totaled 37,226 uses;
  - Physical circulation of materials in January 2023 totaled 41,841 uses;
  - Physical circulation of materials in February 2023 totaled 38,167 uses;
  - Physical circulation of materials in February 2022 totaled 33,383 uses;
  - Physical circulation of materials in February 2020 totaled 42,728 uses;
- **Virtual/eResource circulation** decreased in February 2023 (-11% from January 2023);
  - eResource circulation in December 2022 totaled 30,184 uses;
  - eResource circulation in January 2023 totaled 34,456 uses;
  - eResource circulation in February 2023 totaled 30,739 uses;
  - eResource circulation in February 2022 totaled 26,292 uses;
  - eResource circulation in February 2023 totaled 22,362 uses;
    - Generally February digital numbers are less than fall months, but in 2023, there is still an overall increase in use
  - Tempe Public Library staff added **987 new cardholders** and updated **646 library cards**
- **Public access computers** within the library's computer lab saw 3,570 uses in February 2023, an decrease of 26% from January 2023;
  - The lab on the **main floor** saw 3,212 uses;
  - The lab in the **Teen Center** saw 56 uses;
  - The lab in **Youth Services** saw 158 uses;
  - Satellite locations including the Cahill Senior Center, Escalante Community Center, and the North Tempe Multi-Generational Center saw 144 uses.
- Tempe Public Library has an **average attendance** of 1017 patrons per day. The gates were not working properly for two (2) weeks, so this is an estimate.
- Long time youth librarian, Lily Rice, will be retiring on March 24, 2023
  - Everyone is welcome to celebrate her on March 24, 2023 in the Ironwood Classroom from 1 to 3 pm.

- The Library welcomed a new youth librarian, Dianna Manasse, who joined us from Surprise Library, and has been a huge asset to the team already

**Agenda Item 6 - Member Announcements/Future Agenda Items**

- Terri Metros asked about the results of going fine free on February 14, 2022;
  - Jessica Jupitus reported that number of lost items has increased to 13,000 from 10,000
  - That could be due to the fact that items are marked as lost after two (2) weeks of the due date as opposed to five (5) weeks;
- Brick Road Coffee House in Tempe had to cancel their Drag Queen event due to safety concerns

**Agenda Item 7 - Adjournments**

- Carrie Taylor, Library Advisory Board Chair, adjourned the meeting at 6:26 p.m.
- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, April 5, 2023;
  - Due to the COVID-19 pandemic, this public meeting will be held in a hybrid format in-person and virtually via Microsoft Teams.

Prepared by: Sunna Khokhar; Reviewed by: Jessica Jupitus



04/05/2023

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Approval Signature: Library Advisory Board Member